

**MINUTES FOR,
LEYDEN AREA SPECIAL EDUCATION COOPERATIVE
EXECUTIVE COMMITTEE BUSINESS MEETING**

Held at 8:30 a.m. on Tuesday, March 12, 2024, in the Conference Room of LASEC offices, located at 10401 W. Grand Avenue, Franklin Park, Illinois 60131.

1. CALL TO ORDER / ROLL CALL

Mr. Jonak called the meeting to order at 8:31 a.m.

Roll Call:

Ayes: Mr. John Jonak, Dr. Kristin Kopta, Mr. Jim Prather, Dr. Jan Rashid, Mr. Michael Maguire, Dr. Nick Polyak, & Dr. Jennifer Kelsall

Absent: Dr. Diego Giraldo & Dr. David H. Katzin

Motion Carried

2. CLOSED SESSION

Motion to move to closed session at 8:31 am as presented by Mr. Prather and seconded by Dr. Kelsall for the purpose of:

“The appointment, employment, compensation, discipline, performance, and or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.” 5 ILCS 120/2 (c) (1)

Roll Call:

Ayes: Mr. John Jonak, Dr. Kristin Kopta, Mr. Jim Prather, Dr. Jan Rashid, Mr. Michael Maguire, Dr. Nick Polyak, & Dr. Jennifer Kelsall

Nayes: none

Absent: Dr. Diego Giraldo, Dr. David H. Katzin

Motion Carried

The EC Committee moved to Closed Session at 8:32 am.

The EC Committee exited the Closed Session at 8:41 am and returned to Open Session.

Roll Call:

Ayes: Mr. John Jonak, Dr. Kristin Kopta, Mr. Jim Prather, Dr. Jan Rashid, Mr. Michael Maguire, Dr. Nick Polyak, & Dr. Jennifer Kelsall

Absent: Dr. Diego Giraldo, Dr. David H. Katzin

3. PUBLIC COMMENTS

None

4. DISCUSSION / INFORMATION ITEMS

4.1. Director's Report

The report was reviewed as presented with the following discussions. Dr. Rashid indicated the discussion about achievement was a valuable addition to the needs assessment meeting. The

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committee discussed strategies each is using to support achievement. The committee reviewed hiring needs in each of their districts and strategies being used to recruit staff. Dr. Polyak shared the private therapeutic day school lobbyists are pushing extremely hard against SB 3606.

4.2. Professional Learning Update

The report was reviewed as presented with no further discussion.

4.3. ESY 2024

The report was reviewed as presented with the following discussions. Districts are encouraged to direct new hire special education staff to apply to work ESY. It is a great opportunity for them to start working with students that may be on their caseload. Positions for related services are filled.

4.4. Early Childhood Services

The report was reviewed as presented with the following discussions. The committee asked for a further breakdown of EC numbers across districts. The committee guided LASEC leadership to explore space options throughout the cooperative and to evaluate if space is available in the community for early childhood education.

4.5. LASEC Staff Salary Increases FY25

The report was reviewed as presented with no further discussion.

4.6. LASEC Starting Salary Increases FY25

The report was reviewed as presented with no further discussion.

4.7. 303-Cab one-year extension of contract

The report was reviewed as presented with no further discussion.

4.8. Britelift, Inc. Transportation one-year extension of contract

The report was reviewed as presented with no further discussion.

4.9. Imagetec Lease for Copier Replacements

The report was reviewed as presented with no further discussion.

5. CONSENT AGENDA

- 5.1. Accounts Payable Dated: 2/9/2024-2/29/2024 – \$58,881.55
- 5.2. The EC Minutes for Meeting February 13, 2024
- 5.3. Closed Session Minutes for Meeting February 13, 2024
- 5.4. Cash Flow Report-February 2024
- 5.5. FY23 Audit
- 5.6. Personnel – New Hires & Resignations

Motion to approve the consent agenda as presented by Dr. Kelsall and seconded by Dr. Polyak

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Roll Call:

Ayes: Mr. John Jonak, Dr. Kristin Kopta, Mr. Jim Prather, Dr. Jan Rashid, Mr. Michael Maguire,
Dr. Nick Polyak, & Dr. Jennifer Kelsall

Nays: none

Absent: Dr. Diego Giraldo, Dr. David H. Katzin

Motion Carried

6. ACTION ITEMS

Motion to approve Action Item 1. Stipends FY 24 as presented by Dr. Polyak and
seconded by Dr. Kelsall.

Roll Call:

Ayes: Mr. John Jonak, Dr. Kristin Kopta, Mr. Jim Prather, Dr. Jan Rashid, Mr. Michael Maguire,
Dr. Nick Polyak, & Dr. Jennifer Kelsall

Nays: none

Absent: Dr. Diego Giraldo, Dr. David H. Katzin

Motion Carried

Motion to approve Action Item 2. 303 Cab one-year extension as presented by Mr.
Prather and seconded by Mr. Maguire.

Roll Call:

Ayes: Mr. John Jonak, Dr. Kristin Kopta, Mr. Jim Prather, Dr. Jan Rashid, Mr. Michael Maguire,
Dr. Nick Polyak, & Dr. Jennifer Kelsall

Nays: none

Absent: Dr. Diego Giraldo, Dr. David H. Katzin

Motion Carried

Motion to approve Action Item 3. Britelift, Inc. Transportation one-year extension as
presented by Mr. Prather and seconded by Dr. Rashid.

Roll Call:

Ayes: Mr. John Jonak, Dr. Kristin Kopta, Mr. Jim Prather, Dr. Jan Rashid, Mr. Michael Maguire,
Dr. Nick Polyak, & Dr. Jennifer Kelsall

Nays: none

Absent: Dr. Diego Giraldo, Dr. David H. Katzin

Motion Carried

Motion to approve Action Item 4. Imagetec Lease for Copier Replacements as presented
by Mr. Maguire and seconded by Mr. Prather.

Roll Call:

Ayes: Mr. John Jonak, Dr. Kristin Kopta, Mr. Jim Prather, Dr. Jan Rashid, Mr. Michael Maguire,
Dr. Nick Polyak, & Dr. Jennifer Kelsall

Nays: none

Absent: Dr. Diego Giraldo, Dr. David H. Katzin

Motion Carried

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Motion to approve Action Item 5. LASEC Staff Salary Increases FY25 as presented by Dr. Rashid and seconded by Mr. Maguire.

Roll Call:

Ayes: Mr. John Jonak, Dr. Kristin Kopta, Mr. Jim Prather, Dr. Jan Rashid, Mr. Michael Maguire, Dr. Nick Polyak, & Dr. Jennifer Kelsall

Nays: none

Absent: Dr. Diego Giraldo, Dr. David H. Katzin

Motion Carried

Motion to approve Action Item 6. LASEC starting Salary Increases FY25 as presented by Dr. Rashid and seconded by Mr. Prather.

Roll Call:

Ayes: Mr. John Jonak, Dr. Kristin Kopta, Mr. Jim Prather, Dr. Jan Rashid, Mr. Michael Maguire, Dr. Nick Polyak, & Dr. Jennifer Kelsall

Nays: none

Absent: Dr. Diego Giraldo, Dr. David H. Katzin

Motion Carried

Motion to approve Action Item 7. Resignation Agreement and Release for Licensed Employee Tiffany Swanson. Item tabled for this meeting.

7. ITEMS INITIATED BY EXECUTIVE COMMITTEE

None

8. ADJOURNMENT

Motion to adjourn the meeting at 9:52 am as presented by Dr. Polyak and seconded by Mr. Maguire.

Roll Call:

Ayes: Mr. John Jonak, Dr. Kristin Kopta, Mr. Jim Prather, Dr. Jan Rashid, Mr. Michael Maguire, Dr. Nick Polyak, & Dr. Jennifer Kelsall

Nays: none

Absent: Dr. Diego Giraldo, Dr. David H. Katzin

Motion Carried

Respectfully submitted,
Kevin M. Wolf
Executive Director