

**MINUTES FOR,
LEYDEN AREA SPECIAL EDUCATION COOPERATIVE
EXECUTIVE COMMITTEE BUSINESS MEETING**

Held at 8:30 a.m. on Tuesday, April 11, 2023 in the Conference Room of LASEC offices, located at 10401 W. Grand Avenue, Franklin Park, Illinois 60131.

1. CALL TO ORDER / ROLL CALL

Mr. Maguire called the meeting to order at 8:31 a.m.

Roll Call:

Present: Mr. John Jonak, Dr. Kristin Kopta, Dr. Diego Giraldo, Dr. David H. Katzin, Mr. Jim Prather, Dr. Jan Rashid, & Mr. Michael Maguire, Dr. Nick Polyak, & Dr. Jennifer Kelsall

Absent: none

2. CLOSED SESSION

Motion to move to closed session at 8:31 a.m. as presented by Mr. Prather and seconded by Dr. Polyak.

Roll Call:

Present: Mr. John Jonak, Dr. Kristin Kopta, Dr. Diego Giraldo, Dr. David H. Katzin, Mr. Jim Prather, Dr. Jan Rashid, & Mr. Michael Maguire, Dr. Nick Polyak, & Dr. Jennifer Kelsall

Absent: none

Motion Carried.

“The appointment, employment, compensation, discipline, performance, and or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.” 5 ILCS 120/2 (c) (1)

The EC Committee exited the Closed Session at 9:13 am and returned to Open Session.

Roll Call:

Present: Mr. John Jonak, Dr. Kristin Kopta, Dr. Diego Giraldo, Dr. David H. Katzin, Mr. Jim Prather, Dr. Jan Rashid, & Mr. Michael Maguire, Dr. Nick Polyak, & Dr. Jennifer Kelsall

Absent: none

3. PUBLIC COMMENTS

None

4. DISCUSSION / INFORMATION ITEMS

4.1. Director’s Report

The report was reviewed as presented with no discussion.

**MINUTES FOR,
LEYDEN AREA SPECIAL EDUCATION COOPERATIVE
EXECUTIVE COMMITTEE BUSINESS MEETING**

4.2. Interventionist Service Delivery Plan

The report was reviewed as presented with the discussion focusing on professional development, ongoing coaching, and on-demand support. The coach's responsibilities will focus on best practices and fidelity of service delivery. The Executive Director will gather further details from each district to build out a plan to implement coaching services in districts but maintain flexibility to provide on-demand services to the cooperative. The discussion for the cost of the services was reviewed with a final decision to occur upon a final plan for allocation.

4.3. Interventionist Job Descriptions

The report was reviewed as presented with no discussion.

4.4. Professional Learning Update

The report was reviewed as presented with the discussion focusing on new teacher professional development and planning for professional development opportunities to be scheduled throughout the year. The committee reviewed the possibility of common topics for training to be facilitated by LASEC during common professional learning days in districts. It was reviewed that the training of paraprofessionals in CPI and Safety Care has been positively received and is creating capacity.

4.5. ESY Update

The report was reviewed as presented with no discussion.

4.6. Cash Flow Report-February 2023

The report was reviewed as presented with no discussion.

4.7. Compensation for Psychologist Interns

The report was reviewed as presented with no discussion.

5. CONSENT AGENDA

5.1. Accounts Payable Dated: Dated: 2/23/2023-3/31/2023 - \$84,768.03

5.2. The EC Minutes for February 28, 2023

5.3. Personnel Report

Motion to approve the consent agenda as presented by Dr. Rashid and seconded by Dr. Polyak.

Roll Call:

Ayes: Mr. John Jonak, Dr. Kristin Kopta, Dr. Diego Giraldo, Dr. David H. Katzin, Mr. Jim Prather, Dr. Jan Rashid, & Mr. Michael Maguire, Dr. Nick Polyak, & Dr. Jennifer Kelsall

Nayes: none

Abstain: none

**MINUTES FOR,
LEYDEN AREA SPECIAL EDUCATION COOPERATIVE
EXECUTIVE COMMITTEE BUSINESS MEETING**

Absent: none

Motion Carried.

6. ACTION ITEMS

Motion to approve Action Item 1. Leave of Absence Requests, presented by Mr. Prather and seconded by Dr. Kelsall.

Roll Call:

Ayes: Mr. John Jonak, Dr. Kristin Kopta, Dr. Diego Giraldo, Dr. David H. Katzin, Mr. Jim Prather, Dr. Jan Rashid, & Mr. Michael Maguire, Dr. Nick Polyak, & Dr. Jennifer Kelsall

Nayes: none

Abstain: none

Absent: none

Motion Carried.

Motion to approve Action Item 2. Resolution Approving One Year Extension of Brite Lift, Inc. Contract as presented by Dr. Kelsall and seconded by Dr. Katzin.

Roll Call:

Ayes: Mr. John Jonak, Dr. Kristin Kopta, Dr. Diego Giraldo, Dr. David H. Katzin, Mr. Jim Prather, Dr. Jan Rashid, & Mr. Michael Maguire, Dr. Nick Polyak, & Dr. Jennifer Kelsall

Nayes: none

Abstain: none

Absent: none

Motion Carried.

Motion to approve Action Item 3. Infinitec 2024 Letter of Agreement as presented by Dr. Kelsall and seconded by Dr. Katzin.

Roll Call:

Ayes: Mr. John Jonak, Dr. Kristin Kopta, Dr. Diego Giraldo, Dr. David H. Katzin, Mr. Jim Prather, Dr. Jan Rashid, & Mr. Michael Maguire, Dr. Nick Polyak, & Dr. Jennifer Kelsall

Nayes: none

Abstain: none

Absent: none

Motion Carried.

Motion to approve Action Item 4. Compensation for Psychologist Interns as presented by Dr. Kelsall and seconded by Dr. Katzin.

Roll Call:

Ayes: Mr. John Jonak, Dr. Kristin Kopta, Dr. Diego Giraldo, Dr. David H. Katzin, Mr. Jim Prather, Dr. Jan Rashid, & Mr. Michael Maguire, Dr. Nick Polyak, & Dr. Jennifer Kelsall

**MINUTES FOR,
LEYDEN AREA SPECIAL EDUCATION COOPERATIVE
EXECUTIVE COMMITTEE BUSINESS MEETING**

Nayes: none
Abstain: none
Absent: none
Motion Carried.

Motion to approve Action Item 5. Administrator Contract Amendment tabled at this time.

Motion to approve Action Item 6. Interventionist Job Descriptions as presented by Dr. Kelsall and seconded by Dr. Katzin.

Roll Call:

Ayes: Mr. John Jonak, Dr. Kristin Kopta, Dr. Diego Giraldo, Dr. David H. Katzin, Mr. Jim Prather, Dr. Jan Rashid, & Mr. Michael Maguire, Dr. Nick Polyak, & Dr. Jennifer Kelsall

Nayes: none
Abstain: none
Absent: none
Motion Carried.

7. ITEMS INITIATED BY EXECUTIVE COMMITTEE

Mr. Prather initiated the discussion that in the event an OT or PT left LASEC but was willing to be a direct hire for a member district how should we proceed? The committee acknowledged that it would be important to retain the resources for the students. Dr. Giraldo asked for clarity about taking staff from LASEC and do we want to engage in this practice. Mr. Prather reviewed he is bringing it up to evaluate if this is a practice to review to support retention for this specific position.

8. ADJOURNMENT

Motion to adjourn the meeting at 9:50 a.m. as presented by Dr. Polyak and seconded by Dr. Kelsall.

Roll Call:

Ayes: Mr. John Jonak, Dr. Kristin Kopta, Dr. Diego Giraldo, Dr. David H. Katzin, Mr. Jim Prather, Dr. Jan Rashid, & Mr. Michael Maguire, Dr. Nick Polyak, & Dr. Jennifer Kelsall

Nayes: none
Abstain: none
Absent: none
Motion Carried.

Respectfully submitted,
Kevin M. Wolf
Executive Director