

**MINUTES FOR,  
LEYDEN AREA SPECIAL EDUCATION COOPERATIVE  
EXECUTIVE COMMITTEE BUSINESS MEETING**

Held at 8:30 a.m. on Tuesday, May 2, 2023 in the Conference Room of LASEC offices, located at 10401 W. Grand Avenue, Franklin Park, Illinois 60131.

1. CALL TO ORDER / ROLL CALL

Mr. Maguire called the meeting to order at 8:31 a.m.

Roll Call:

Ayes: Mr. John Jonak, Dr. Kristin Kopta, Dr. Diego Giraldo, Dr. David H. Katzin, Mr. Jim Prather, Dr. Jan Rashid, & Mr. Michael Maguire, Dr. Nick Polyak, & Dr. Jennifer Kelsall

Absent: none

2. CLOSED SESSION

Motion to move to closed session presented by Dr. Kelsall and seconded by Dr. Polyak. The EC Committee moved to closed session at 8:31 am.

Roll Call:

Ayes: Mr. John Jonak, Dr. Kristin Kopta, Dr. Diego Giraldo, Dr. David H. Katzin, Mr. Jim Prather, Dr. Jan Rashid, & Mr. Michael Maguire, Dr. Nick Polyak, & Dr. Jennifer Kelsall

Absent: none

Motion Carried

“The appointment, employment, compensation, discipline, performance, and or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.” 5 ILCS 120/2 (c) (1)

The EC Committee exited the Closed Session at 8:43 am and returned to Open Session.

Roll Call:

Ayes: Mr. John Jonak, Dr. Kristin Kopta, Dr. Diego Giraldo, Dr. David H. Katzin, Mr. Jim Prather, Dr. Jan Rashid, & Mr. Michael Maguire, Dr. Nick Polyak, & Dr. Jennifer Kelsall

Absent: none

3. PUBLIC COMMENTS

None

4. DISCUSSION / INFORMATION ITEMS

4.1. Director’s Report

The report was reviewed as presented with a discussion about utilizing instructional coaches for professional development activities. In the review of the need to provide translated documents, Dr. Polyak shared that Leyden has begun utilizing a product from Lexmark to translate documents.

**MINUTES FOR,  
LEYDEN AREA SPECIAL EDUCATION COOPERATIVE  
EXECUTIVE COMMITTEE BUSINESS MEETING**

4.2. Professional Learning Update

The report was reviewed as presented with a discussion about Admin Think Tank and its value. The review of the upcoming new teacher training, admin spec ed 101, and facilitated IEP training. The dates have been shared. The flyers and registration are coming shortly.

4.3. Early Childhood Services

The report was reviewed as presented with a discussion about possible solutions to ensure the cooperative can collectively meet the needs of our students at the early childhood age group. The discussion included the availability of space throughout the cooperative and potential space available in the future. The members did review the possibility of creating cooperative programs in addition to what already exists to support student needs. The enrollment will continue to be monitored at the cooperative level and recommendations will be brought to the committee.

4.4. ESY Update

The report was reviewed as presented with no discussion.

4.5. Cash Flow Report-March

The report was reviewed as presented with no discussion.

4.6. FOIA request -University of Kentucky

The request was reviewed as presented with an acknowledgment that some member districts had also received the request.

5. CONSENT AGENDA

5.1. Accounts Payable Dated: Dated: 4/1/2023-4/24/2023 - \$94749.82

5.2. The EC Minutes for April 11, 2023

5.3. Personnel Report

Motion to approve the consent agenda as presented by Mr. Prather and seconded by Dr. Rashid.

Roll Call:

Ayes: Mr. John Jonak, Dr. Kristin Kopta, Dr. Diego Giraldo, Dr. David H. Katzin, Mr. Jim Prather, Dr. Jan Rashid, & Mr. Michael Maguire, & Dr. Jennifer Kelsall

Nays: none

Absent: Dr. Nick Polyak

Motion Carried

6. ACTION ITEMS

Motion to approve Action Item 1. Leave of Absence Requests as modified, presented by Dr. Kopta and seconded by Dr. Rashid.

Roll Call:

**MINUTES FOR,  
LEYDEN AREA SPECIAL EDUCATION COOPERATIVE  
EXECUTIVE COMMITTEE BUSINESS MEETING**

Ayes: Mr. John Jonak, Dr. Kristin Kopta, Dr. Diego Giraldo, Dr. David H. Katzin, Mr. Jim Prather, Dr. Jan Rashid, & Mr. Michael Maguire, & Dr. Jennifer Kelsall

Nayes: none

Absent: Dr. Nick Polyak

Motion Carried

Motion to approve Action Item 2. Intergovernmental Agreement LASEC and Leyden Township as presented by Mr. Prather and seconded by Mr. Jonak.

Roll Call:

Ayes: Mr. John Jonak, Dr. Kristin Kopta, Dr. Diego Giraldo, Dr. David H. Katzin, Mr. Jim Prather, Dr. Jan Rashid, & Mr. Michael Maguire, & Dr. Jennifer Kelsall

Nayes: none

Absent: Dr. Nick Polyak

Motion Carried

**7. ITEMS INITIATED BY EXECUTIVE COMMITTEE**

**8. ADJOURNMENT**

Motion to adjourn the meeting at 9:40 as presented by Dr. Kopta and seconded by Mr. Prather.

Roll Call:

Ayes: Mr. John Jonak, Dr. Kristin Kopta, Dr. Diego Giraldo, Dr. David H. Katzin, Mr. Jim Prather, Dr. Jan Rashid, & Mr. Michael Maguire, & Dr. Jennifer Kelsall

Nayes: none

Absent: Dr. Nick Polyak

Motion Carried

Respectfully submitted,  
Kevin M. Wolf  
Executive Director