

**MINUTES FOR,
LEYDEN AREA SPECIAL EDUCATION COOPERATIVE
EXECUTIVE COMMITTEE BUSINESS MEETING**

Held at 8:30 a.m. on Tuesday, January 9, 2024 in the Conference Room of LASEC offices, located at 10401 W. Grand Avenue, Franklin Park, Illinois 60131.

1. CALL TO ORDER / ROLL CALL

Mr. Jonak called the meeting to order at 8:30 a.m.

Roll Call:

Ayes: Mr. John Jonak, Dr. Kristin Kopta, Dr. Diego Giraldo, Dr. David H. Katzin, Mr. Jim Prather, Dr. Jan Rashid, Mr. Michael Maguire, Dr. Nick Polyak, & Dr. Jennifer Kelsall

Absent: none

2. CLOSED SESSION

Motion to move to closed session at 8:31a.m. as presented by Dr. Rashid and seconded by Dr. Kelsall for the purpose of

“The appointment, employment, compensation, discipline, performance, and or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.” 5 ILCS 120/2 (c) (1)

Roll Call:

Ayes: Mr. John Jonak, Dr. Kristin Kopta, Dr. Diego Giraldo, Dr. David H. Katzin, Mr. Jim Prather, Dr. Jan Rashid, Mr. Michael Maguire, Dr. Nick Polyak, & Dr. Jennifer Kelsall

Nayes: none

Absent: none

Motion Carried

The Executive Committee moved to Closed Session at 8:32 am.

The Executive Committee exited the Closed Session at 9:42 am, returned to closed session at 9:47 a.m., and exited Closed session at 10:50 and returned to Open Session.

Roll Call:

Ayes: Mr. John Jonak, Dr. Kristin Kopta, Dr. Diego Giraldo, Dr. David H. Katzin, Mr. Jim Prather, Dr. Jan Rashid, Mr. Michael Maguire, & Dr. Jennifer Kelsall

Absent: Dr. Nick Polyak

3. PUBLIC COMMENTS

None

4. DISCUSSION / INFORMATION ITEMS

4.1. Director's Report

The report was reviewed as presented with the following clarification.

- Needs assessment
 - The conversation will include student outcome data this year. We will start with a minimum discussion about state report card data.

**MINUTES FOR,
LEYDEN AREA SPECIAL EDUCATION COOPERATIVE
EXECUTIVE COMMITTEE BUSINESS MEETING**

- Meetings will be held in February and early March. TAS will coordinate dates with districts.
- Reporting LASEC will inform superintendents when data is ready to be finalized.
 - Medicaid (ILMAC emails)
 - ISBE Child Count (IWAS emails)
 - Please forward approved district calendars for the 2024-2025 school year

4.2. Professional Learning Update

The report was reviewed as presented with a discussion of Admin Think Tank and New Teacher Orientation. Mr. Maguire clarified that Union Ridge Principal finds value in the Admin Think Tank group and encourages a greater level of participation. Dr. Rashid clarified the 2-day duration for new teacher orientation from LASEC and asked about dates. Mrs. Potempa indicated calendars are being reviewed and dates to come soon.

4.3. ESY Update

The report was reviewed as presented with no further discussion.

4.4. Cash Flow Report-December 2023

The report was reviewed as presented with clarification by Mrs. Pembroke that the increase in purchase services is connected to the increased need for OT services, which is billed by usage.

4.5. OT PT Services

The report was reviewed as presented with a discussion of Rhodes School District requesting the change in practice to direct hire for OT services. The committee reviewed the need to be mindful of balancing a flexible cooperative structure with the mission of the cooperative process for pooling resources to support the needs of students across all member districts. The discussion closed with moving to action that Rhodes School District will change the current staffing practices and direct hire for OT services.

Dr. Giraldo and Mr. Maguire exited the meeting at this time.

4.6. Phoenix Academy Calendar

The report was reviewed as presented with no further discussion.

5. CONSENT AGENDA

- 5.1. Accounts Payable Dated: 11/30/2023-1/4/2024 - \$89,689.26
- 5.2. The EC Minutes for Meeting December 06, 2023
- 5.3. Closed Session Minutes December 06, 2023
- 5.4. Personnel:
 - a. Resignations and Hires-none

Motion to approve the consent agenda as presented by Dr. Kopta and seconded by Mr. Prather.
Roll Call:

**MINUTES FOR,
LEYDEN AREA SPECIAL EDUCATION COOPERATIVE
EXECUTIVE COMMITTEE BUSINESS MEETING**

Ayes: Mr. John Jonak, Dr. Kristin Kopta, Dr. David H. Katzin, Mr. Jim Prather, Dr. Jan Rashid, & Dr. Jennifer Kelsall

Nayes: none

Absent: Dr. Diego Giraldo, Mr. Michael Maguire, & Dr. Nick Polyak,

Motion Carried

6. ACTION ITEMS

Motion to approve Action Item 1. OT PT Services as presented by Dr. Kopta and seconded by Dr. Katzin.

Roll Call:

Ayes: Mr. John Jonak, Dr. Kristin Kopta, Dr. David H. Katzin, Dr. Jan Rashid, & Dr. Jennifer Kelsall

Nayes: none

Abstain: Mr. Jim Prather,

Absent: Dr. Diego Giraldo, Mr. Michael Maguire, & Dr. Nick Polyak,

Motion Carried

Motion to approve Action Item 2. Phoenix Academy Calendar Changes as presented by Dr. Kopta and seconded by Dr. Rashid.

Roll Call:

Ayes: Mr. John Jonak, Dr. Kristin Kopta, Dr. David H. Katzin, Mr. Jim Prather, Dr. Jan Rashid, & Dr. Jennifer Kelsall

Nayes: none

Abstain: none

Absent: Dr. Diego Giraldo, Mr. Michael Maguire, & Dr. Nick Polyak,

Motion Carried

7. ITEMS INITIATED BY EXECUTIVE COMMITTEE

None

8. ADJOURNMENT

Motion to adjourn the meeting at 11:18a.m. as presented by Mr. Prather and seconded by Dr. Rashid.

Roll Call:

Ayes: Mr. John Jonak, Dr. Kristin Kopta, Dr. David H. Katzin, Mr. Jim Prather, Dr. Jan Rashid, & Dr. Jennifer Kelsall

Nayes: none

Abstain: none

Absent: Dr. Diego Giraldo, Mr. Michael Maguire, & Dr. Nick Polyak,

Motion Carried

Respectfully submitted,
Kevin M. Wolf, Executive Director