

**MINUTES FOR,
LEYDEN AREA SPECIAL EDUCATION COOPERATIVE
EXECUTIVE COMMITTEE BUSINESS MEETING**

Held at 8:30 a.m. on Tuesday, January 31, 2023, in the Conference Room of LASEC offices, located at 10401 W. Grand Avenue, Franklin Park, Illinois 60131.

1. CALL TO ORDER / ROLL CALL

Mr. Maguire called the meeting to order at 8:30 a.m.

Roll Call:

Present: Mr. John Jonak, Dr. Kristin Kopta, Dr. Diego Giraldo, Dr. David H. Katzin, Mr. Jim Prather, Dr. Jan Rashid, & Mr. Michael Maguire, Dr. Nick Polyak, & Dr. Jennifer Kelsall

Absent: none

2. CLOSED SESSION

Motion to move to closed session at 8:31 a.m. as presented by Mr. Prather and seconded by Dr. Kelsall.

Roll Call:

Present: Mr. John Jonak, Dr. Kristin Kopta, Dr. Diego Giraldo, Dr. David H. Katzin, Mr. Jim Prather, Dr. Jan Rashid, & Mr. Michael Maguire, Dr. Nick Polyak, & Dr. Jennifer Kelsall

Absent: none

Motion Carried.

“The appointment, employment, compensation, discipline, performance, and or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.” 5 ILCS 120/2 (c) (1)

The EC Committee exited the Closed Session at 8:45 a.m. and returned to Open Session.

Roll Call:

Present: Mr. John Jonak, Dr. Kristin Kopta, Dr. Diego Giraldo, Dr. David H. Katzin, Mr. Jim Prather, Dr. Jan Rashid, & Mr. Michael Maguire, Dr. Nick Polyak, & Dr. Jennifer Kelsall

Absent: none

3. PUBLIC COMMENTS

None

4. DISCUSSION / INFORMATION ITEMS

4.1. Director’s Report

The possible cohort information for education leadership and ESL endorsement will be provided to the member districts in a google form to gauge interest and plan the next steps.

4.2. LASEC Policy Recommendation

First reading of the following policies.

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Policy 6:110 Programs for Students at Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program

Policy 7:70 Attendance and Truancy

Policy 7:340 Student Records

4.3. Delivery of Services on the Continuum

The Executive Committee reviewed the opportunities for the cooperative to continue to meet best practices for service delivery. The committee directed the LASEC leadership team to move forward with developing job descriptions and recruiting individuals to fill the recommended roles. The allocation of the resources was discussed with the same process as psychologists' time is allocated in the cooperative. The committee may want to review this allocation process.

4.4. Professional Learning Update

The report was reviewed as presented with the discussion of identifying the importance of targeting professional development for onboarding new staff.

4.5. Staff Allocations FY24

The report was reviewed as presented with the addition that school psychologist intern interviews are taking place in February.

4.6. Cash Flow Report-December 2022

As presented in the board packet, no questions.

5. CONSENT AGENDA

5.1. Accounts Payable Dated: 1/6/2023-1/18/2023 - \$45,397.16

5.2. The EC Minutes for January 10, 2022

5.3. Personnel (nothing this month)

Motion to approve the consent agenda as presented by Mr. Prather and seconded by Dr. Kopta.

Roll Call:

Present: Mr. John Jonak, Dr. Kristin Kopta, Dr. Diego Giraldo, Dr. David H. Katzin, Mr. Jim Prather, Dr. Jan Rashid, & Mr. Michael Maguire, Dr. Nick Polyak, & Dr. Jennifer Kelsall

Absent: none

Motion Carried.

6. ACTION ITEMS

Motion to approve Action Item 1. Policy 6:110 Programs for Students at Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program

Tabled until the second reading.

Motion to approve Action Item 2. Policy 7:70 Attendance and Truancy

Tabled until the second reading.

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Motion to approve Action Item 3. Policy 7:340 Student Records
Tabled until the second reading.

Motion to approve Action Item 4. Behavioral Coach Position as presented by Mr. Jonak and
seconded by Dr. Kopta

Roll Call:

Present: Mr. John Jonak, Dr. Kristin Kopta, Dr. Diego Giraldo, Dr. David H. Katzin, Mr. Jim
Prather, Dr. Jan Rashid, & Mr. Michael Maguire, Dr. Nick Polyak, & Dr. Jennifer Kelsall

Nayes: none

Absent: none

Motion Carried.

Motion to approve Action Item 5. Instructional Coach Position as presented by Dr. Rashid and
seconded by Mr. Jonak.

Roll Call:

Present: Mr. John Jonak, Dr. Kristin Kopta, Dr. Diego Giraldo, Dr. David H. Katzin, Mr. Jim
Prather, Dr. Jan Rashid, & Mr. Michael Maguire, Dr. Nick Polyak, & Dr. Jennifer Kelsall

Nayes: none

Absent: none

Motion Carried.

7. ITEMS INITIATED BY EXECUTIVE COMMITTEE

None

8. ADJOURNMENT

Motion to adjourn the meeting at 9:50 a.m. as presented by Dr. Kopta and seconded by Dr.
Kelsall.

Roll Call:

Ayes: Mr. John Jonak, Dr. Kristin Kopta, Dr. Diego Giraldo, Dr. David H. Katzin, Mr. Jim Prather,
Dr. Jan Rashid, & Mr. Michael Maguire, Dr. Nick Polyak, & Dr. Jennifer Kelsall

Nayes: none

Absent: none

Motion Carried

Respectfully submitted,
Kevin M. Wolf
Executive Director