

**MINUTES FOR,
LEYDEN AREA SPECIAL EDUCATION COOPERATIVE
EXECUTIVE COMMITTEE BUSINESS MEETING**

Held at 8:30 a.m. on Tuesday, February 28, 2023 in the Conference Room of LASEC offices, located at 10401 W. Grand Avenue, Franklin Park, Illinois 60131.

1. CALL TO ORDER / ROLL CALL

Mr. Maguire called the meeting to order at 8:31 a.m.

Roll Call:

Present: Mr. John Jonak, Dr. Kristin Kopta, Dr. David H. Katzin, Mr. Jim Prather, Dr. Jan Rashid, Mr. Michael Maguire, Dr. Nick Polyak, & Dr. Jennifer Kelsall

Absent: Dr. Diego Giraldo,

2. CLOSED SESSION

No closed session

3. PUBLIC COMMENTS

None

4. DISCUSSION / INFORMATION ITEMS

4.1. Director's Report

Pennoyer School District has requested to pilot not having a Technical Assistance Supervisor assigned to the school for the 2023-24 school year. The Executive Committee agreed to this as a pilot. The expectation is that the Pennoyer School District Director of Student Services participates in all TAS scheduled meetings to ensure LASEC can guarantee the implementation of the IDEA for students.

4.2. Professional Learning Update

The report was reviewed as presented with the discussion on the following.

- LASEC will obtain district calendars with the institute and new staff orientation days to propose dates for a LASEC-facilitated new teachers orientation.
- The committee was in agreement with LASEC to facilitate a professional learning day for district administrators on the topics the IDEA and 504.

Dr. Diego Giraldo arrived

4.3. ESY Update

As presented in the board packet, no questions.

4.4. Salary Increases FY24

The report was reviewed as presented with the discussion resulting in the recommendation for increases to be 4.5%. The recommendation was to increase the base starting salaries for OT, PT, Psychologist, Teachers, and ESPs as presented.

4.5. Cash Flow Report-January 2023

As presented in the board packet, no questions.

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4.6. Second reading LASEC Policy Recommendation
As presented in the board packet, no questions.

5. CONSENT AGENDA

- 5.1. Accounts Payable Dated: 1/19/2023-2/23/2023 - \$85,245.86
- 5.2. The EC Minutes for January 31, 2023
- 5.3. FY24 Budget Preparation Assignment
- 5.4. Personnel Report

Motion to approve the consent agenda as presented by Dr. Nick Polyak and seconded by Dr. Jennifer Kelsall

Roll Call:

Present: Mr. John Jonak, Dr. Kristin Kopta, Dr. Diego Giraldo, Dr. David H. Katzin, Mr. Jim Prather, Dr. Jan Rashid, & Mr. Michael Maguire, Dr. Nick Polyak, & Dr. Jennifer Kelsall

Absent: none

Motion Carried.

6. ACTION ITEMS

Motion to approve Action Item 1. LASEC Staff Raises FY24 as presented by Mr. Jim Prather and seconded by Dr. David H. Katzin.

Roll Call:

Present: Mr. John Jonak, Dr. Kristin Kopta, Dr. Diego Giraldo, Dr. David H. Katzin, Mr. Jim Prather, Dr. Jan Rashid, & Mr. Michael Maguire, Dr. Nick Polyak, & Dr. Jennifer Kelsall

Nayes: none

Absent: none

Motion Carried.

Motion to approve Action Item 2. Starting Salary Increases FY24 as presented by Dr. Nick Polyak and seconded by Mr. John Jonak.

Roll Call:

Present: Mr. John Jonak, Dr. Kristin Kopta, Dr. Diego Giraldo, Dr. David H. Katzin, Mr. Jim Prather, Dr. Jan Rashid, & Mr. Michael Maguire, Dr. Nick Polyak, & Dr. Jennifer Kelsall

Nayes: none

Absent: none

Motion Carried.

Motion to approve Action Item 3. Administrator Contracts as presented by Dr. Kristin Kopta and seconded by Dr. Jan Rashid.

Roll Call:

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Present: Mr. John Jonak, Dr. Kristin Kopta, Dr. Diego Giraldo, Dr. David H. Katzin, Mr. Jim Prather, Dr. Jan Rashid, & Mr. Michael Maguire, Dr. Nick Polyak, & Dr. Jennifer Kelsall

Nayes: none

Absent: none

Motion Carried.

Motion to approve Action Item 4. 303 Cab Contract Extension as presented by Dr. Jan Rashid and seconded by Dr. David H. Katzin.

Roll Call:

Present: Mr. John Jonak, Dr. Kristin Kopta, Dr. Diego Giraldo, Dr. David H. Katzin, Mr. Jim Prather, Dr. Jan Rashid, & Mr. Michael Maguire, Dr. Nick Polyak, & Dr. Jennifer Kelsall

Nayes: none

Absent: none

Motion Carried.

Motion to approve Action Item 5. Policy 6:110 Programs for Students at Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program as presented by Dr. David H. Katzin and seconded by Mr. Jim Prather.

Roll Call:

Present: Mr. John Jonak, Dr. Kristin Kopta, Dr. Diego Giraldo, Dr. David H. Katzin, Mr. Jim Prather, Dr. Jan Rashid, & Mr. Michael Maguire, Dr. Nick Polyak, & Dr. Jennifer Kelsall

Nayes: none

Absent: none

Motion Carried.

Motion to approve Action Item 6. Policy 7:70 Attendance and Truancy as presented by Dr. David H. Katzin and seconded by Mr. Jim Prather.

Roll Call:

Present: Mr. John Jonak, Dr. Kristin Kopta, Dr. Diego Giraldo, Dr. David H. Katzin, Mr. Jim Prather, Dr. Jan Rashid, & Mr. Michael Maguire, Dr. Nick Polyak, & Dr. Jennifer Kelsall

Nayes: none

Absent: none

Motion Carried.

Motion to approve Action Item 7. Policy 7:340 Student Records as presented by Dr. David H. Katzin and seconded by Mr. Jim Prather.

Roll Call:

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Present: Mr. John Jonak, Dr. Kristin Kopta, Dr. Diego Giraldo, Dr. David H. Katzin, Mr. Jim Prather, Dr. Jan Rashid, & Mr. Michael Maguire, Dr. Nick Polyak, & Dr. Jennifer Kelsall

Nayes: none

Absent: none

Motion Carried.

7. ITEMS INITIATED BY EXECUTIVE COMMITTEE

Dr. Jennifer Kelsall requested that the Executive Director begin developing a succession plan for the Assistant Director position and Business Manager.

Mr. Maguire inquired about the status of the Project Search program initiating an opportunity at O'Hara Airport.

8. ADJOURNMENT

Motion to adjourn the meeting at 9:23 as presented by Mr. Jim Prather and seconded by Dr. Jennifer Kelsall

Roll Call:

Present: Mr. John Jonak, Dr. Kristin Kopta, Dr. Diego Giraldo, Dr. David H. Katzin, Mr. Jim Prather, Dr. Jan Rashid, & Mr. Michael Maguire, Dr. Nick Polyak, & Dr. Jennifer Kelsall

Nayes: none

Absent: none

Motion Carried.

Respectfully submitted,
Kevin M. Wolf
Executive Director