

**MINUTES FOR,
LEYDEN AREA SPECIAL EDUCATION COOPERATIVE
EXECUTIVE COMMITTEE SPECIAL MEETING**

Held at 1:30 p.m. on Friday, August 10, 2018, in the Conference Room of the LASEC offices, located at 10401 W. Grand Avenue, Franklin Park, Illinois.

1. Call to Order

Mrs. Petrasek called the meeting to order at 1:37 p.m.

Roll call: Present: Ramsay, Petrasek, Katzin

Absent: Wade, Prather

2. Public Comment- no public comments

2. Closed Session

Motion to enter closed session at 1:39 by Dr. Katzin seconded by Mrs. Ramsay for the following purposes:

“The appointment, employment, compensation, discipline, performance and, or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.” 5 ILCS 120/2 (c) (1)

“The placement of individual students in special education programs and other matters relating to individual students.” 5 ILCS 102/2(c)10

“Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.” 5 ILCS 102/2(c)11

Roll call to approve the motion to enter close session:

Ayes: Ramsay, Petrasek, Katzin

Nays: None

Absent: Wade, Prather

Motion Carried

Additional present in closed session: Dr. McGuffin, LASEC Director, Mrs. Potempa, Assistant Director LASEC, Mrs. Pembroke, Business Manager LASEC, Dr. Kopta, Superintendent 79, Dr. Kelsall, Superintendent 234, Dr. Rashid, Superintendent 85.5, Mr. Anderson, Superintendent 78, Dr. Polyak, Superintendent 212.

Motion to exit closed session at 3:07 p.m. Dr. Katzin seconded by Mrs. Ramsay.

3. Call to Order

Mrs. Petrasek called the meeting to order at 3:08 p.m.

Roll call:

Present: Ramsay, Petrasek, Katzin

Absent: Wade, Prather

5. FOIA – Better Government Association

The FOIA was responded to within the timeframe of the request.

6. Discussion Items

1. Norridge School District #80 withdrawal-tabled

2. Elmwood Park School District #401 request to internalize TAS/PSY positions

Dr. McGuffin presented the request for EPCUS#401 to internalize the positions of Technical Assistance Supervisor and school psychologist.

3. LASEC Articles of Agreement

Dr. McGuffin highlighted suggested changes to the language in regards to committee and terms.

4. Revised Evaluation Rubric for Private Facility Coordinator

Dr. McGuffin shared that the rubric was revised with input from the coordinator. The content remains the same but a few indicators were changed or combined with other domain areas.

7. Consent Agenda Items

1. August 7, 2018 special meeting minutes

2. August 7, 2018 special meeting closed session minutes

Motion to approve the consent agenda as presented by Mrs. Ramsay, seconded by Dr. Katzin.

Roll call:

Ayes: Ramsay, Petrasek, Katzin

Nays: None

Absent: Prather, Wade

Motion Carried.

8. Action on Closed Session and Discussion Items

1. Norridge School District #80 withdrawal-tabled

2. Elmwood Park School District #401 request to internalize TAS/PSY positions

Motion to by Dr. Katzin, seconded by Mrs. Ramsay to authorize Elmwood Park School District #401 to internalize the Technical Assistance Supervisor and Psychologist positions for the 2018-2019 school year, contingent upon EPCUSD#401 continuing to pay the full amount of LASEC administrative fee for the 2018-2019 school year and submission of its petition to withdraw from LASEC by no later than November 1, 2018.

Roll call:

Ayes: None

Nays: Ramsay, Petrasek, Katzin

Absent: Wade, Prather

The motion failed.

3. LASEC Articles of Agreement

Motion by Dr. Katzin, seconded by Mrs. Ramsay to recommend to the LASEC member districts the amendments to LASEC's Articles of Agreement substantially in the form presented by the Executive Director and dated August 10, 2018 and to authorize the Executive Director to present such amendments to the Boards of Education of the member districts for a vote to be submitted to LASEC no later than October 1, 2018.

Ayes: Ramsay, Petrasek, Katzin

Nays: None

Absent: Prather, Wade

Motion Carried.

4. Revised Rubric for Private Facility Coordinator

Motion to approve the Revised Rubric for Private Facility Coordinator as presented by Mrs. Ramsay, seconded by Dr. Katzin

Ayes: Ramsay, Petrasek, Katzin

Nays: None

Absent: Prather, Wade

Motion Carried.

9. **Items Initiated by Executive Committee**

Consider an additional special meeting date, potential date 8/16 at 1:00 p.m.

10. **Adjournment**

Motion to adjourn at 3:18 p.m. by Mrs. Ramsay, seconded by Dr. Katzin.

Ayes: Ramsay, Petrasek, Katzin

Nays: None

Absent: Prather, Wade

Motion Carried.

Respectfully submitted,

Melinda McGuffin
Executive Director