

**MINUTES FOR,  
LEYDEN AREA SPECIAL EDUCATION COOPERATIVE  
EXECUTIVE COMMITTEE REGULAR MEETING**

Held at 8:30 a.m. on Tuesday May 3<sup>rd</sup>, 2022, in the Conference Room of the LASEC offices, located at 10401 W. Grand Avenue, Franklin Park, Illinois.

**1. CALL TO ORDER / ROLL CALL**

Mr. Maguire called the meeting to order at 8:30 a.m.

Roll Call:

Present: Mr. Anderson, Mrs. Petrasek, Dr. Katzin, Mr. Prather, Mr. Maguire, Dr. Polyak, Dr. Kelsall, Dr. Rashid, Mr. Prather and Dr. Kopta.

Absent: Mr. Prather.

**2. PUBLIC COMMENTS**

No Comments.

**3. DISCUSSION / INFORMATION ITEMS**

Director's Report

Dr. Welch discussed the implications of Early Intervention/Extended Service providing families the opportunity to continue to access EI/ES services beyond their child's 3<sup>rd</sup> birthday and until the start of the school year following their 3<sup>rd</sup> birthday.

Allocations TAS & Psyche Follow-Up

Dr. Welch discussed the TAS/PSYCHE allocations for member districts.

Professional Learning Update

Mrs. Potempa discussed the Professional Learning opportunities for member districts. LASEC will host an initial CPT training in August open to all member districts.

Cash Flow Report-March 2022

Mrs. Pembroke explained that through March 2022 we have incurred 57% of budgeted expenditures and have received 77% of budgeted revenues.

ESY Update

Mrs. Potempa explained that LASEC continues to collect student applications. We have received 120 applications.

Resolution to sell personal property to LASEC staff

The Resolution to authorize the sale of technology was discussed by Mrs. Pembroke.

Resolution Transferring Budgeted Expenditures Between Functions

Mrs. Pembroke made the recommendation to approve the resolution to reclassify \$25,000 of OT/PT expenditures in function 2130 to function 2210 for Professional Development.

Resolution approving an extension of the term of the Ride X Corp (BriteLift, Inc.) Contract

Mrs. Pembroke made the recommendation to approve the extension of the Ride X Corp (BriteLift, Inc.) contract.

**4. CONSENT AGENDA**

Accounts Payable Dated: 3/23/22 – 4/13/2022 - \$90,577.58

Resignation of SPED Teacher at Phoenix Academy: Aryn McGuire

Motion to approve the consent agenda as presented by Dr. Kelsall and seconded by Mr. Anderson.

Ayes: Present: Mrs. Petrasek, Dr. Katzin, Mr. Maguire, Dr. Polyak, Dr. Kelsall and Dr. Rashid, Mr. Anderson and Dr. Kopta.

Absent: Mr. Prather.

Nays: None.

Motion carried.

**5. CLOSED SESSION**

Motion to move into Closed Session for the area listed below as presented by Mr. Maguire and seconded by Dr. Kelsall. The EC Committee moved to Closed Session at 9:42 am.

Roll Call:

Present/Ayes: Mr. Anderson, Mrs. Petrasek, Dr. Katzin, Mr. Maguire, Dr. Polyak, Dr. Kelsall, Dr. Rashid, Mr. Prather and Dr. Kopta.

Absent: Mr. Prather.

Nays: None.

Abstain: None.

Motion Carried.

“The appointment, employment, compensation, discipline, performance, and or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.” 5 ILCS 120/2 (c) (1).

Motion to exit Closed Session as presented by Mrs. Petrasek and seconded by Dr. Kelsall. The EC Committee exited the Closed Session at 9:50 am. and returned to Open Session.

Roll Call:

Present/Ayes: Mr. Anderson, Mrs. Petrasek, Dr. Katzin, Mr. Prather, Mr. Maguire, Dr. Polyak, Dr. Kelsall, Dr. Rashid and Dr. Kopta.

Absent: Mr. Prather.

Nays: None.

Abstain: None.

Motion Carried.

## **6. ACTION ITEMS**

Action Item 1. was removed from the agenda.

Motion to approve Action Item 2. Resolution approving an extension of the term of the 303 Cab Contract as presented by Dr. Katzin and seconded by Dr. Kelsall.

Roll Call:

Present/Ayes: Mr. Anderson, Mrs. Petrasek, Dr. Katzin, Mr. Prather, Mr. Maguire, Dr. Polyak, Dr. Kelsall, Dr. Rashid, Mr. Prather and Dr. Kopta.

Absent: Mr. Prather.

Nays: None.

Abstain: None.

Motion Carried.

Motion to approve Action Item 3. Resolution approving an extension of the term of the Ride X Corp. (BriteLift, Inc.) Contract as presented by Dr. Rashid and seconded by Dr. Kelsall.

Roll Call:

Present/Ayes: Mr. Anderson, Mrs. Petrasek, Dr. Katzin, Mr. Prather, Mr. Maguire, Dr. Polyak, Dr. Kelsall, Dr. Rashid and Dr. Kopta.

Absent: Mr. Prather.

Nays: None.

Abstain: None.

Motion Carried.

Motion to approve Action Item 4. Resolution to sell personal property to LASEC staff as presented by Dr. Kopta and seconded by Dr. Polyak.

Roll Call:

Present/Ayes: Mr. Anderson, Mrs. Petrasek, Dr. Katzin, Mr. Prather, Mr. Maguire, Dr. Polyak, Dr. Kelsall, Dr. Rashid and Dr. Kopta.

Absent: Mr. Prather.

Nays: None.

Abstain: None.

Motion Carried.

Motion to approve Action Item 5. Resolution Transferring Budgeted Expenditures Between Functions as presented by Dr. Rashid and seconded by Dr. Kelsall.

Roll Call:

Present/Ayes: Mr. Anderson, Mrs. Petrasek, Dr. Katzin, Mr. Prather, Mr. Maguire, Dr. Polyak, Dr. Kelsall, Dr. Rashid and Dr. Kopta.

Absent: Mr. Prather.

Nays: None.

Abstain: None.

Motion Carried.

Motion to approve Action Item 6. FMLA Request as presented by Dr. Rashid and seconded by Dr. Kelsall.

Roll Call:

Present/Ayes: Mr. Anderson, Mrs. Petrasek, Dr. Katzin, Mr. Maguire, Dr. Polyak, Dr. Kelsall, Dr. Rashid, Mr. Prather and Dr. Kopta.

Absent: Mr. Prather.

Nays: None.

Abstain: None.

Motion Carried.

## **7. ITEMS INITIATED BY EXECUTIVE COMMITTEE**

### **8. ADJOURNMENT**

Motion to adjourn the meeting at 10:55 am as presented by Dr. Katzen and seconded by Mr. Polyak.

Roll Call:

Present/Ayes: Mr. Anderson, Mrs. Petrasek, Dr. Katzin, Mr. Prather, Mr. Maguire, Dr. Polyak, Dr. Kelsall, Dr. Rashid and Dr. Kopta.

Absent: Mr. Prather.

Nays: None.

Abstain: None.

Motion Carried.

Respectfully Submitted,  
Dr. Danielle Welch  
Executive Director