

**MINUTES FOR,
LEYDEN AREA SPECIAL EDUCATION COOPERATIVE
EXECUTIVE COMMITTEE BUSINESS MEETING**

Held at 8:30 a.m. on Tuesday, October 4, 2022, in the Conference Room of LASEC offices, located at 10401 W. Grand Avenue, Franklin Park, Illinois 60131.

1. CALL TO ORDER / ROLL CALL

Mr. McGuire called the meeting to order at 8:34 a.m.

Roll Call:

Present: Dr. Kristin Kopta, Dr. Diego Giraldo, Dr. David H. Katzin, Mr. Jim Prather, Dr. Jan Rashid, Mr. Michael Maguire, & Dr. Jennifer Kelsall

Absent: Mr. John Jonak & Dr. Nick Polyak

2. PUBLIC COMMENTS

None

3. DISCUSSION / INFORMATION ITEMS

3.1. Director's Report

The committee believes in increasing the efficiency of using the Embrace system by linking to each district's student management system is an appropriate next step. LASEC will work with Embrace and each district's SIS lead to implement. Dr. Rashid requested the update be delayed for her district until the new SMS was implemented.

As programming was discussed committee members reviewed a need presenting around students eloping and school teams needing support on how to intervene. A potential resource is to increase paraprofessionals' capacity how to intervene.

3.2. Professional Learning Update

The committee was appreciative of the pivot to use a podcast format for the teacher network. This will provide teachers the option to join meeting times and have access to the information on demand via a podcast.

3.3. Cash Flow Report-August

As presented in the board packet, no questions.

3.4. AMN Language Services

The resource will be used to fill gaps for translation services and the cost will be monitored to determine if the committee needs to review how the expense impacts all member districts.

3.5. Dupage West Cook Resolution

As presented in the board packet, no questions.

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3.6. FOIA requests

3.6.1. September 16, 2022 Chicago Tribune/ProPublica

3.6.2. September 19, 2022 Roy F. McCampbell

4. CONSENT AGENDA

4.1. Accounts Payable Dated: 8/15/2022 - 9/30/2022 - \$162,522.42

4.2. The EC Minutes for August 30, 2022

4.3. Personnel

Motion to approve the consent agenda as presented by Mr. Prather and seconded by Dr. Kopta.

Roll Call:

Ayes: Dr. Kristin Kopta, Dr. Diego Giraldo, Dr. David H. Katzin, Mr. Jim Prather, Dr. Jan Rashid, Mr. Michael Maguire, & Dr. Jennifer Kelsall

Nayes: None

Absent: Mr. John Jonak & Dr. Nick Polyak

Motion Carried

5. CLOSED SESSION

Did not move to a closed session.

6. ACTION ITEMS

Motion to approve Action Item 1. DuPage West Cook Board Resolution to add LASEC Director, Mr. Kevin Wolf as a voting member, and Assistant Director, Mrs. Monica Potempa as an alternative as presented by Dr. Kelsall and seconded by Dr. Rashid

Ayes: Dr. Kristin Kopta, Dr. Diego Giraldo, Dr. David H. Katzin, Mr. Jim Prather, Dr. Jan Rashid, Mr. Michael Maguire, & Dr. Jennifer Kelsall

Nayes: None

Absent: Mr. John Jonak & Dr. Nick Polyak

Motion Carried

7. ITEMS INITIATED BY EXECUTIVE COMMITTEE

The committee inquired about our current process to attract and retain technical assistant supervisors. This included questions about compensation, the role, and how it compares to a similar position in other districts/cooperatives.

8. ADJOURNMENT

Motion to adjourn the meeting at 9:28 a.m. as presented by Mr. Prather and seconded by Dr. Kopta.

Ayes: Dr. Kristin Kopta, Dr. Diego Giraldo, Dr. David H. Katzin, Mr. Jim Prather, Dr. Jan Rashid, Mr. Michael Maguire, & Dr. Jennifer Kelsall

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Nays: None

Absent: Mr. John Jonak & Dr. Nick Polyak

Motion Carried

Respectfully submitted,
Kevin M. Wolf
Executive Director