

**MINUTES FOR,  
LEYDEN AREA SPECIAL EDUCATION COOPERATIVE  
EXECUTIVE COMMITTEE REGULAR MEETING**

Held at 8:36 a.m. on Tuesday, October 5<sup>th</sup>, 2021, in the Conference Room of the LASEC offices, located at 10401 W. Grand Avenue, Franklin Park, Illinois.

**1. CALL TO ORDER / ROLL CALL**

Mr. Maguire called the meeting to order at 8:40 a.m.

Roll Call:

Present: Mr. Anderson, Mrs. Petrasek, Dr. Katzin, Mr. Prather, Mr. Maguire, Dr. Polyak, Dr. Kelsall, Dr. Rashid and Dr. Kopta.

Absent: None.

**2. PUBLIC COMMENTS**

No Comments.

**3. DISCUSSION / INFORMATION ITEMS**

Director's Report

Dr. Welch shared LASEC news and an update on the Referral GPS pilot.

Substitute Rate for Phoenix Academy

Phoenix Academy pay rate was agreed upon and recommended for an Action Item.

Professional Learning Update

LASEC continues to provide professional development opportunities to member districts. This includes such opportunities as: CPR, Wilson Reading Training, Autism Best Practices, CPI, Administrative Think Tank Group and being added a Bilingual Interpreter Training.

Cash Flow Report-August 2021

Through August 31<sup>st</sup>, we have incurred 10% of budgeted expenditures and have received 14% of budgeted revenue.

FMLA Request

Alissa Bindiger, LASEC Psychologist, has requested an FMLA maternity leave approximately December 9, 2021 and her approximate return date is March 21, 2022.

Employee Handbooks

At this time, we have distributed to all of you copies of our handbook drafts and will add this to the action agenda in the future Executive Committee meetings to allow members to review the documents, discuss them, and make any editing recommendations prior to Action a pending Board meetings.

The Executive Committee moved to Closed Session at 9:00 am for the purpose of appointment, employment, compensation, discipline, performance or dismissal of an employee as presented by Dr. Kelsall and seconded by Mr. Anderson and returned to open session at 9:15 a.m.

**4. CONSENT AGENDA**

Accounts Payable Dated: 8/24/2021-9/28/2021 --- \$138,470.88

EC Meeting Minutes Open Session Dated August 31, 2021

Personnel Report

Motion to approve the consent agenda as presented by Mrs. Petrasek and seconded by Mr. Anderson.

Ayes: Present: Mr. Anderson, Mrs. Petrasek, Dr. Katzin, Mr. Prather, Mr. Maguire, Dr. Polyak, Dr. Kelsall, Dr. Kopta, Dr. Rashid.

Nays: None.

Absent: None.

Motion carried.

## **5. ITEMS INITIATED BY EXECUTIVE COMMITTEE**

There were no items initiated by the Executive Committee.

## **6. ACTION ITEMS**

Motion to approve Action Item 1. FMLA Request as presented by Mr. Maguire and seconded by Mr. Anderson.

Ayes: Dr. Kopta,, Dr. Katzin, Mr. Prather, Dr. Rashid, Mr. Maguire, Dr. Polyak, Dr. Kelsall, Mr. Andersen and Mrs. Petrasek.

Nays: None.

Absent: None.

Motion carried.

Motion to approve Action Item 2. Substitute Rate for Phoenix Academy as presented by Dr. Kopta and seconded by Mr. Anderson.

Ayes: Dr. Kopta,, Dr. Katzin, Mr. Prather, Dr. Rashid, Mr. Maguire, Dr. Polyak, Dr. Kelsall, Mr. Andersen and Mrs. Petrasek.

Nays: None.

Absent: Dr. Rashid left after casting her vote at 9:45 am.

Motion carried.

Motion to approve Action Item 3. Approve FMLA Leave Alissa Bindiger December 9<sup>th</sup>, 2021-March 21, 2022 as presented by Dr. Katzin and seconded by Mrs. Petrasek.

Ayes: Dr. Kopta,, Dr. Katzin, Mr. Prather, Mr. Maguire, Dr. Polyak, Dr. Kelsall, Mr. Andersen and Mrs. Petrasek.

Nays: None.

Absent: Dr. Rashid.

Motion carried.

## **7. ADJOURNMENT**

Motion to adjourn the meeting at 10:00 a.m. as presented by Dr. Polyak and seconded by Mr. Anderson.

Ayes/Present: Mr. Anderson, Mrs. Petrasek, Dr. Katzin, Mr. Prather, Mr. Maguire, Dr. Polyak, Dr. Kelsall, Dr. Kopta.

Nays: None.

Absent: Dr. Rashid

Motion carried.

Respectfully Submitted,  
Dr. Danielle Welch  
Executive Director