

**MINUTES FOR,  
LEYDEN AREA SPECIAL EDUCATION COOPERATIVE  
EXECUTIVE COMMITTEE REGULAR MEETING**

Held at 8:34 a.m. on Tuesday, October 27th, 2020, in the Conference Room of the LASEC offices, located at 10401 W. Grand Avenue, Franklin Park, Illinois. Dr. Welch was present at LASEC and the Executive Committee participated by Zoom conference.

**1. CALL TO ORDER / ROLL CALL**

Mr. Maguire called the meeting to order at 8:34 a.m.

Roll Call:

Present: Mr. Anderson, Dr. Kopta, Mrs. Petrasek, Dr. Katzin, Mr. Prather, Dr. Rashid, Mr. Maguire and Dr. Polyak.

Absent: Dr. Kelsall.

Stephanie Volpe, special education teacher at Union Ridge, attended the meeting as a guest. She is currently completed her Special Education Director internship under Dr. Welch, Executive Director of Leyden Area Special Education Cooperative. Miss Volpe attended the meeting from 8:30 am-9:30 am.

**2. PUBLIC COMMENTS**

No Comments.

**3. DISCUSSION / INFORMATION ITEMS**

Director's Report

Dr. Welch shared that all member districts are in various learning environments based on their COVID plans. LASEC does have several FMLA requests, but they are not due to the impact of COVID-19. LASEC fills the FMLA requests by using in-house capacity and/or retaining a long-term substitute. Based on a review of the need during the given FMLA request, a combination of the measures described above are used to fill it.

Cash Flow Report - September 2020

Mrs. Pembroke shared there was nothing large or unusual to note for the October cash flow. LASEC Level II Service Cost were sent to member districts.

Phoenix Academy Program FY 22 for Elementary School Districts

Dr. Welch presented information regarding the program model for the middle school Phoenix Academy Program. The Executive Committee will look at potential 7<sup>th</sup> graders to utilize the program for the 2021-2022 school year. Based on the current high school numbers no additional staff would be needed. As the enrolment for the program increased, the Cooperative would look at increasing the space capacity to the 3<sup>rd</sup> floor of the current building.

ESY Update

Mrs. Potempa shared information the potential for on-site ESY programming for the 2020-2021 school year. We would look at providing a credit recovery section for special education students at the high school level who are credit deficient. Union Ridge and Leyden High School District offered to host the program.

RichLee Transportation Amendment and FY22 Contract Extension

Dr. Welch discussed an amendment proposed by RichLee for proportional payment for routes not running due to school's using remote learning or hybrid models and also, the negotiated rates for the 2021-2022 school year.

#### **4. CLOSED SESSION**

Motion to enter Closed Session at 9:36 a.m. was presented by Mrs. Petrasek and seconded by Mr. Maguire for the following purposes:

**“The appointment, employment, compensation, discipline, performance, and or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.” 5 ILCS 120/2 (c) (1)**

Roll Call to approve the motion to enter Closed Session.

Present/Ayes: Mr. Anderson, Dr. Kopta, Mrs. Petrasek, Dr. Katzin, Mr. Prather, Dr. Rashid, Mr. Maguire and Dr. Polyak.

Absent: Dr. Kelsall.

Nays: None.

The Executive Committee moved to Open Session at 9:39 a.m. as presented by Mrs. Petrasek and seconded by Mr. Anderson.

Present/Ayes: Mr. Anderson, Dr. Kopta, Mrs. Petrasek, Dr. Katzin, Mr. Prather, Dr. Rashid, Mr. Maguire and Dr. Polyak.

Absent: Dr. Kelsall.

Nays: None.

#### **5. CONSENT AGENDA**

Accounts Payable Dated: 9/16/2020-10/20/2020 --- \$144,198.09

EC Meeting Minutes Open Session Dated September 29, 2020

EC Closed Meeting Minutes Dates September 29, 2020

Personnel Report

Motion to approve the consent agenda as presented by Dr. Kopta and seconded by Mr. Maguire.

Ayes: Present: Mr. Anderson, Dr. Kopta, Mrs. Kim Petrasek, Dr. Katzin, Mr. Prather, Dr.

Rashid, Mr. Maguire, Dr. Polyak.

Nays: None.

Absent: Dr. Kelsall.

Motion carried.

#### **6. ACTION ITEMS**

Motion to approve Action Item 1. Richlee Transportation Amendment and FY22 Contract Extension as presented by Mrs. Petrasek and seconded by Dr. Polyak.

Ayes/Present: Mr. Anderson, Dr. Kopta, Mrs. Petrasek, Dr. Katzin, Mr. Prather, Dr. Rashid, Mr. Maguire and Dr. Polyak.

Nays: None.

Absent: Dr. Kelsall.

Motion carried.

Motion to approve Action Item 2. 2 FMLA Requests as presented by Mrs. Petrasek and seconded by Dr. Polyak.

Ayes/Present: Mr. Anderson, Dr. Kopta, Mrs. Petrasek, Dr. Katzin, Mr. Prather, Dr. Rashid, Mr. Maguire and Dr. Polyak.

Nays: None.

Absent: Dr. Kelsall.

Motion carried.

**7. ITEMS INITIATED BY EXECUTIVE COMMITTEE**

There were no items initiated by the Executive Committee.

**8. ADJOURNMENT**

Motion to adjourn the meeting at 9:46 a.m. as presented by Dr. Polyak and seconded by Mr. Anderson.

Ayes/Present: Mr. Anderson, Dr. Kopta, Mrs. Petrasek, Dr. Katzin, Mr. Prather, Dr. Rashid, Mr. Maguire and Dr. Polyak.

Nays: None.

Absent: Dr. Kelsall.

Motion carried.

Respectfully Submitted,  
Dr. Danielle Welch  
Executive Director