

**MINUTES FOR LEYDEN AREA SPECIAL EDUCATION COOPERATIVE**  
**EXECUTIVE COMMITTEE REGULAR MEETING**

Held at 8:30 a.m. on Tuesday May 4<sup>th</sup>, 2021, in the Conference Room of Franklin Park Administrative Center, 2915 Maple Street, Franklin Park, Illinois. There were no public comments. The public was allotted to participate by Zoom at the LASEC building located at 10401 W. Grand Avenue, Franklin Park, Illinois to follow the COVID-19 protocols.

**CALL TO ORDER/ROLL CALL**

Mr. Maguire called the meeting to order at 8:30 a.m.

Roll Call:

Present: Dr. Kopta, Mr. Anderson, Mrs. Petrasek, Dr. Katzin, Dr. Rashid, Mr. Maguire, Dr. Polyak & Dr. Kelsall. Mr. Wolf, Director of Phoenix Academy attended the meeting.

Absent: Mr. Prather.

**1. PUBLIC COMMENTS**

No public comments.

**2. DISCUSSION/INFORMATION ITEMS**

Director's Report

Dr. Welch shared information regarding new regulations as well as several bills and the implications for special education.

Phoenix Academy: A Year in Review

Mr. Wolf reviewed the opening of Phoenix Academy, a program for students with emotional needs. Included was a discussion regarding building the Phoenix Academy tradition and community. Students are making positive connections with staff. He described the curricular areas of focus for this and next year. All staff completed the Life Space Crisis Intervention training. Moving forward, partnership development will continue with more ability to be in the community with more agencies opening up for in-person opportunities. The enrollment of Phoenix Academy continues to grow even during the height of the pandemic with next year anticipated to be more students based on students returning to five day a week instruction.

Phoenix Academy Projections and Staffing Plan

Based on the current and projected student enrollment for the upcoming school year and monthly enrollment trends, an increase of an Interventionist and Special Education Teacher are recommended.

Cash Flow Report – March 2021

Mrs. Pembroke shared that LASEC incurred 59% of budgeted expenses and have received 82% of budgeted revenues.

#### Professional Development Plan

Mrs. Potempa updated the committee on professional development offerings. The LASEC professional development plan includes the Administrator Think Tank model and also, coaching opportunities for the upcoming school year based on district needs assessments. Districts are utilizing CPI training for their staff this year in a blended format with on-line and in-person components.

#### ESY Update and Rate

Mrs. Potempa reviewed the plan for ESY which will be located at Union Ridge and West Leyden High School. She reviewed the dates of ESY and discussed that 118 students have currently enrolled in ESY.

#### SOPPA

Mrs. Potempa reviewed the current plan for rolling out SOPPA at LASEC for the 2021 school year.

### **3. CONSENT AGENDA**

Accounts Payable Dated: 03/17/2021-04/16/2021 --- \$119,675.10

EC Open Meeting Minutes Dated May 4<sup>th</sup>, 2021

Personnel Report

Motion to approve the Consent Agenda as presented by Dr. Kopta and seconded by Mr. Anderson.

Ayes: Present: Dr. Kopta, Mrs. Petrasek, Dr. Katzin, Dr. Rashid, Mr. Maguire, Dr. Polyak, Dr. Kelsall and Mr. Anderson.

Nayes: None.

Absent: Mr. Prather.

Motion Carried.

### **4. ACTION ITEMS**

1. Motion to approve Action Item 1. A Resolution approving an extension of the term of the agreement for First Division Vehicle Student Transportation Services (303 Taxi Company) as presented by Mr. Anderson and seconded by Mrs. Petrasek.

Ayes: Present: Dr. Kopta, Mrs. Petrasek, Dr. Katzin, Dr. Rashid, Mr. Maguire, Dr. Polyak, Dr. Kelsall and Mr. Anderson.

Nayes: None.

Absent: Mr. Prather.

Motion Carried.

2. Motion to approve Action Item 2. Klarus, Inc. contract for occupational therapy services as presented by Dr. Kopta and seconded by Dr. Polyak.

Ayes: Present: Dr. Kopta, Mrs. Petrasek, Dr. Katzin, Dr. Rashid, Mr. Maguire, Dr. Polyak, Dr. Kelsall and Mr. Anderson.

Nayes: None.  
Absent: Mr. Prather.  
Motion Carried.

3. Motion to approve Action Item 3. Phoenix Academy Staffing Plan as presented by Dr. Kopta and seconded by Dr. Rashid.

Ayes: Present: Dr. Kopta, Mrs. Petrasek, Dr. Katzin, Dr. Rashid, Mr. Maguire, Dr. Polyak, Dr. Kelsall and Mr. Anderson.

Nayes: None.

Absent: Mr. Prather.

Motion Carried.

4. Motion to approve Action Item 4. BriteLift Contract as presented by Dr. Rashid and seconded by Mrs. Petrasek.

Ayes: Present: Dr. Kopta, Mrs. Petrasek, Dr. Katzin, Dr. Rashid, Mr. Maguire, Dr. Polyak, Dr. Kelsall and Mr. Anderson.

Nayes: None.

Absent: Mr. Prather.

Motion Carried.

5. Motion to approve Action Item 5. ESY rate increase for certified staff \$39.00 per hour as presented by Dr. Kopta and seconded by Mrs. Petrasek.

Ayes: Present: Dr. Kopta, Mrs. Petrasek, Dr. Katzin, Dr. Rashid, Mr. Maguire, Dr. Polyak, Dr. Kelsall and Mr. Anderson.

Nayes: None.

Absent: Mr. Prather.

Motion Carried.

## **5. ITEMS INITIATED BY EXECUTVE COMMITTEE**

There were no items initiated by the Executive Committee.

## **6. ADJOURMENT**

Motion to adjourn the meeting at 10:01 am as presented by Dr. Polyak and seconded by Dr. Rashid. Dr. Kelsall left the meeting at 9:55 a.m.

Ayes: Present: Dr. Kopta, Mrs. Petrasek, Dr. Katzin, Dr. Rashid, Mr. Maguire, Dr. Polyak, Dr. Kelsall and Mr. Anderson.

Nayes: None.

Absent: Mr. Prather.

Motion Carried.

Respectfully Submitted,  
Dr. Danielle Welch  
Executive Director