

MINUTES FOR LEYDEN AREA SPECIAL EDUCATION COOPERATIVE EXECUTIVE COMMITTEE REGULAR MEETING

Held at 8:30 a.m. on Tuesday June 1st, 2021, in the Conference Room of Mannheim School District 83 at the Administrative Service Center located at 10401 W. Grand Avenue. There were no public comments. The public was allotted to participate by Zoom at the LASEC building located at 10401 W. Grand Avenue, Franklin Park, Illinois to follow the COVID-19 protocols.

CALL TO ORDER/ROLL CALL

Mr. Maguire called the meeting to order at 8:40 a.m.

Roll Call:

Present: Dr. Kopta, Mr. Anderson, Mrs. Petrasek, Dr. Katzin, Mr. Maguire, Dr. Polyak, Dr. Kelsall, Mr. Prather. Dr. Welch. Mrs. Potempa and Mrs. Pembroke attended the meeting.

Absent: Dr. Rashid.

1. PUBLIC COMMENTS

No public comments.

2. DISCUSSION/INFORMATION ITEMS

Director's Report

Dr. Welch shared LASEC's recognition for service/retirements. Service awards include: Dr. Barb Vaiana -- 10 years and Miss Tiffany Swanson -- 20 years. The following staff retired from LASEC: Mrs. Kathleen Cahill-Sheridan, Mrs. Linda Nugent, Mrs. Mindy Kessler, Mrs. Alison Redding and Mrs. Sharon Meldgin. SB1821 past committee and General Assembly. Medicaid Fee for Service Structure will include more billable services and eligible students starting in July.

ESY Update

Mrs. Potempa indicated that a total of 151 students signed up for Extended School Year. Of those 151, seven families indicated remote learning was needed for their student. If students opted for remote learning during ESY, Mrs. Potempa will communicate this to the student's home district.

Professional Learning Update

Mrs. Potempa reviewed the professional development opportunities for the upcoming school year.

Communications Specialist for LASEC

Dr. Welch reviewed an option to create a position for a Communications Specialist by decreasing the FTE of the administrative assistant to the Director and utilizing some of the time allocation to complete the Communications Specialist job. The Executive Committee discussed creating the Communications Specialist position as a stipend

opportunity. The needs of the Communications Specialist would be reevaluated at the end of the upcoming school year.

Cash Flow Report – April

Mrs. Pembroke reviewed the Cash Flow Report for April.

EC Resolution Transferring Budgeted Expenditures Between Functions

Mrs. Pembroke explained the resolution to reclassify \$212,300 Phoenix Academy expenditures.

FY22 Preliminary Budget

Mrs. Pembroke presented a preliminary draft budget with the final budget presentation in August . There maybe some changes before the final budget is presented in August. She highlighted areas which vary materially from the past year. The FY22 preliminary budget does not anticipate any significant increases to districts for the FY21 amounts for LASEC I Service Costs or OT/PT costs, which are billed directly to districts and are paid for as local expenditures.

FY22 LASEC EC Meeting Dates

The Executive Committee Meeting dates were reviewed for the FY22 school year.

FY22 Phoenix Academy Calendar

The Executive Committee reviewed the proposed Phoenix Academy Calendar for the FY22 school year.

FY22 LASEC Calendar

The Executive Committee reviewed the proposed LASEC Calendar for the FY22 school year.

3. CONSENT AGENDA

Accounts Payable Dated: April 16th, 2021-May 26, 2021: \$117,232.19

EC Open Meeting Minutes Dated May 4th, 2021

Personnel Report

FY22 LASEC Calendar

Motion to approve the Consent Agenda as presented by Dr. Kopta and seconded by Dr. Kelsall.

Ayes: Present: Dr. Kopta, Mrs. Petrasek, Dr. Katzin, Dr. Rashid, Mr. Maguire, Dr. Polyak, Dr. Kelsall, Mr. Prather and Mr. Anderson.

Nays: None.

Absent: Dr. Rashid.

Motion Carried.

4. ACTION ITEMS

Motion to approve Action Item 2. The Executive Committee Resolution Transferring Budgeted Expenditures Between Functions as presented by Mr. Anderson and seconded by Mrs. Petrasek.

Ayes: Present: Dr. Kopta, Mrs. Petrasek, Dr. Katzin, Mr. Prather, Mr. Maguire, Dr. Polyak, Dr. Kelsall and Mr. Anderson.

Nayes: None.

Absent: Dr. Rashid.

Motion Carried.

Motion to approve Action Item 3. FY22 LASEC EC Meeting Dates as presented by Dr. Kopta and seconded by Dr. Polyak.

Ayes: Present: Dr. Kopta, Mrs. Petrasek, Dr. Katzin, Mr. Prather, Mr. Maguire, Dr. Polyak, Dr. Kelsall and Mr. Anderson.

Nayes: None.

Absent: Dr. Rashid.

Motion Carried.

Motion to approve Action Item 4. FY22 Treasurer Bond as presented by Mr. Prather and seconded by Dr. Kopta.

Ayes: Present: Dr. Kopta, Mrs. Petrasek, Dr. Katzin, Mr. Prather, Mr. Maguire, Dr. Polyak, Dr. Kelsall and Mr. Anderson.

Nayes: None.

Absent: Dr. Rashid.

Motion Carried.

5. ITEMS INITIATED BY EXECUTVE COMMITTEE

Dr. Kelsall requested that the Executive Director and Assistant Director meet with her to discuss the numbers in the LIFE program.

6. CLOSED SESSION

Motion to move to Closed Session at 9:25 am as presented by Mr. Maguire and seconded by Mrs. Petrasek for the following purposes:

“The appointment, employment, compensation, discipline, performance, and or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.” 5 ILCS 120/2 (c) (1)

Roll Call to approve the motion to enter Closed Session.

Present/Ayes: Mr. Anderson, Dr. Kopta, Mrs. Petrasek, Dr. Katzin, Mr. Prather, Mr. Maguire, Dr. Polyak and Dr. Kelsall.

Absent: Dr. Rashid.

Nays: None.

The Executive Committee moved to Open Session at 10:27 a.m. as presented by Mr. Prather and seconded by Mrs. Petrasek.

Present/Ayes: Mr. Anderson, Dr. Kopta, Mrs. Petrasek, Dr. Katzin, Mr. Prather, Mr. Maguire, Dr. Polyak and Dr. Kelsall.

Absent: Dr. Rashid.

Nays: None.

7. ADJOURNMENT

Motion to adjourn the meeting at 10:30 am as presented by Dr. Kopta and seconded by Dr. Kelsall.

Ayes: Present: Dr. Kopta, Mrs. Petrasek, Dr. Katzin, Mr. Prather, Mr. Maguire, Dr. Polyak, Dr. Kelsall and Mr. Anderson.

Nays: None.

Absent: Dr. Rashid.

Motion Carried.

Respectfully Submitted,
Dr. Danielle Welch
Executive Director